

APPENDIX A

Youth Arts Leaders Code of Practice



The code of practice will be made available to the mentee and mentor. It can be used during the early meetings to clarify and agree acceptable and unacceptable practice.

- 1** Mentoring is a confidential activity – participants have a duty of care towards each other.
- 2** Mentor and mentee should respect each other's time and other responsibilities.
- 3** Respect should also be accorded to others such as the co-ordinator of the project.
- 4** It is the mentor's role to respond to the mentees' developmental needs and agenda.
- 5** The mentee should be given increasing responsibility for managing the relationship.
- 6** An effective mentor empowers them to do so.
- 7** Mentor and mentee should make every effort to be open and truthful to each other in relation to the relationship, reviewing their progress regularly to avoid complacency and considering how the relationship might be improved.
- 8** Mentors should never give their address or phone numbers to the mentee or invite them into their homes.
- 9** Mentors should not accept gifts or money from their mentees.
- 10** Mentors should observe the law and organisations' policies when working with their mentee.
- 11** Both the mentee and the mentor have equal responsibility for ending the relationship satisfactorily.
- 12** Partners should end the relationship in accordance with the project's procedures.

Sample pro forma taken from Mentoring: Good practice guide.